

MOVE OUT CHECKLIST

(Rev0924)

Landlord Property Management will have carpets professionally cleaned upon move out as per the lease agreement and deducted from tenant security deposit.

Rent

- Please delete "**AUTO PAY**" for rent if you have it set up.

Keys & Remotes

- Garage door remotes, keys and all other devices (if applicable) need to be left on the kitchen counter. **DO NOT ENGAGE KEYLESS DEADBOLTS**

Air Conditioner

- Replace filter(s) - If coil is dirty due to tenant negligence the cost for professional cleaning will be deducted from the security deposit.

Bedrooms and Hallway(s)

- Baseboards and window sills must be free of dirt, bugs, cobwebs, etc.
- Clean blinds in all applicable areas
- Spot wash all walls and doors
- Remove all nails used for pictures/wall hangings
(We prefer you do not spackle walls or attempt to touch up paint, refer to Paint Addendum).
- Wash all windows inside
- Clean tracks of sliding doors
- Clean out all closets (completely)
- Wash light fixtures and ceiling fan blades
- Replace all burned out bulbs (inside and outside with like bulbs)
(Contractors will charge extra should they have to replace)

Bathroom(s)

- Clean vanity tops and basins
- Clean mirrors and medicine cabinets
- Clean tub and shower walls
- Clean toilets and remove all lime deposits (DO NOT USE TANK CLEANING TABLETS)
- Clean light fixtures and vents
- Clean faucet fixtures
- ~~Clean floors~~~~Clean shower doors of hard water stains~~

(Resident)

(Resident)

(Resident)

(Resident)

Kitchen

- Clean countertops and sinks
- Clean vent-a-hood and filter (filter may be cleaned in dishwasher)
- Wash all cabinets inside and out (remove any shelf paper and drawer liners)
- Clean refrigerator and leave doors open (if applicable)
- Wipe out inside of drawers, cabinets and pantry shelves
- Clean stove top and oven
- Replace drip pans on stove
- Clean dishwasher and remove all soap scum
- Sweep and mops floors clean

House

- Wash all windows outside
- Sweep front & back porch (including door jam and exterior walls)
- Remove all stains from front entrance/sidewalk and back patio
- Clean gutters

Garage

- Remove all belongings and clean windows (if applicable)
- Sweep out garage area (clearing dirt, cobwebs from walls and floor)
- Remove all stains from garage floor and driveway
- EMPTY AND CLEAN ALL** trash receptacle & recycle bins, place inside garage or behind fence.
(Bins must be cleaned, you will be charged for power washing)

Sprinkler System

- Test all zones for proper working order (report any issues immediately)
- Replace any broken heads (broken heads can be charged against security deposit)
- Remove grass/weeds blocking sprinkler heads proper performance

Front and Back Yard

- Remove all trash (including cigarette butts, dog toys, newspapers, cans, etc)
- Mow and edge (including driveway, curbs and sidewalk)
- Maintain landscape (flower beds, planters, rockbeds, etc free of weeds and debris)

Other

- Fireplaces must be broom swept and free of ashes, wood and debris
- Washer and dryer must be cleaned inside and out (behind, under and top of units)

(Resident)

(Resident)

(Resident)

(Resident)



Remove all belongings and trash from property (You will be charged for removal)

(Resident)

(Resident)

(Resident)

(Resident)